

*Learn*Connect

LEARNCONNECT 'PROGRAM COMPLETION STATUS' REPORT

LearnConnect 'Program Completion Status' Report

Hello and welcome to LearnConnect help.

Purpose

This guide has been created to help you create a report that shows you the enrolment status of individual components within a program in LearnConnect.

Audience

This guide is designed for anyone with Administrator privileges who has experience creating reports in LearnConnect.

Supporting documents

Definitions of an extensive list of LearnConnect reporting terms can be found in the Custom Reports Glossary of Terms.

The Introduction to Reporting guide provides foundation knowledge for this document. If you are new to creating custom reports in LearnConnect it is strongly recommended that you refer to that guide before beginning this one. Additional reporting functionality, including the configuration of complex report filters, is covered in the Advanced Reporting guide.

Creating a Program Completion Status report

This progress report is configured to display the status of individual program components in LearnConnect.

Filters

In this example we have entered the Library Item 'Blood Policy Program' in the free text value field – enter the Library Item that is relevant to your requirements.

For the Report Type **Progress**, the Library Item is the name of the program.

Report Type

Progress

Filters

AND Add Item Add Group Delete All Items

Field	Operator	Value	Control
Library Item	=	Blood Policy Program	<input type="checkbox"/>

Columns

To see the individual components of the program in your report, ensure you select the Learning Asset Name check box.

▼ Select Columns

<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="checkbox"/> User Details </div> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Full Name <input type="checkbox"/> Active <input type="checkbox"/> Address Line 1 <input type="checkbox"/> Address Line 2 <input type="checkbox"/> Country <input type="checkbox"/> Created <input type="checkbox"/> Date of Birth <input type="checkbox"/> Email <input type="checkbox"/> Extra Role Scopes <input type="checkbox"/> Extra Roles <input type="checkbox"/> First Name <input type="checkbox"/> Gender <input type="checkbox"/> Home Phone <input type="checkbox"/> Identifier <input type="checkbox"/> Image Url <input type="checkbox"/> Is Locked <input type="checkbox"/> Language 	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="checkbox"/> System Details </div> <ul style="list-style-type: none"> <input type="checkbox"/> Role <input type="checkbox"/> Groups <input type="checkbox"/> Points <input type="checkbox"/> Manager Username <input type="checkbox"/> Manager Name <input type="checkbox"/> View more (Role) <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <input type="checkbox"/> Progress Details </div> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Library Item <input type="checkbox"/> Catalogue Item Id <input checked="" type="checkbox"/> Learning Asset Name <input type="checkbox"/> Sequence <input type="checkbox"/> Level Group <input type="checkbox"/> Assessment 	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="checkbox"/> Custom Attributes </div> <ul style="list-style-type: none"> <input type="checkbox"/> Dietary Requirements <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <input type="checkbox"/> Group Types </div> <ul style="list-style-type: none"> <input type="checkbox"/> Branch <input type="checkbox"/> Business Unit <input type="checkbox"/> Department <input type="checkbox"/> Employment Status <input type="checkbox"/> Gender <input type="checkbox"/> State <input type="checkbox"/> Travel Locations
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Columns continued over the page

<input type="checkbox"/> Last Active	<input type="checkbox"/> Learning Asset Type
<input type="checkbox"/> Last Logged on	<input type="checkbox"/> Provider
<input type="checkbox"/> Last Name	<input type="checkbox"/> Completed date
<input type="checkbox"/> Last Password Change	<input type="checkbox"/> Progress Enrolment Date
<input type="checkbox"/> Middle Name	<input type="checkbox"/> Due date
<input type="checkbox"/> Mobile	<input type="checkbox"/> First visit
<input type="checkbox"/> Organisation Unit Identifier	<input type="checkbox"/> Expiry Date
<input type="checkbox"/> Password	<input type="checkbox"/> Completed
<input type="checkbox"/> Postcode	<input checked="" type="checkbox"/> Progress Status
<input type="checkbox"/> Preferred Name	<input type="checkbox"/> Score Raw
<input type="checkbox"/> Previous Log-on	<input type="checkbox"/> Score Scaled
<input type="checkbox"/> State	<input type="checkbox"/> Points
<input type="checkbox"/> Suburb	<input type="checkbox"/> Start date
<input type="checkbox"/> Time Zone	<input type="checkbox"/> Test Attempts
<input type="checkbox"/> Title	<input type="checkbox"/> Time Spent
<input type="checkbox"/> Username	<input type="checkbox"/> Visits
<input type="checkbox"/> Work Phone	<input type="checkbox"/> Certificate Number
	<input type="checkbox"/> View more (Assessment)

Report results

This is an example of results for this report. Your results may vary depending on which columns you select to display. You can also export your results to an Excel, CSV or PDF file.

Program Completion Status Report <small>Created by Report User</small>			
<input type="button" value="Refine Report"/> <input type="button" value="Save Report"/>		Export as <input type="text" value="Excel format (.xlsx)"/> <input type="button" value="Export"/>	
Full Name	Library Item	Learning Asset Name	Progress Status
Fiona Wilson	Blood Policy Program	Driver Licence - 19/11/2013	Not Attempted
Fiona Wilson	Blood Policy Program	Blood policy	Not Attempted
Fiona Wilson	Blood Policy Program	Blood Policy Assessment	Incomplete
Fiona Wilson	Blood Policy Program	Blood Policy Program	Not Attempted
Jake Robinson	Blood Policy Program	Blood Policy Program	Incomplete
Jake Robinson	Blood Policy Program	Blood Policy Assessment	Incomplete
Jake Robinson	Blood Policy Program	Blood policy	Completed
Jake Robinson	Blood Policy Program	Driver Licence - 19/11/2013	Completed
Jane Anderson	Blood Policy Program	Driver Licence - 19/11/2013	Not Attempted
Jane Anderson	Blood Policy Program	Blood Policy Assessment	Not Attempted
Jane Anderson	Blood Policy Program	Blood policy	Not Attempted
Jane Anderson	Blood Policy Program	Blood Policy Program	Not Attempted
Jane Smitheton	Blood Policy Program	Blood Policy Program	Incomplete
Jane Smitheton	Blood Policy Program	Blood policy	Not Attempted